# ****MSCOD Executive Committee Minutes****

**Location: Minnesota State Council on Disability office**

**121 East 7th Place, Suite 107, St. Paul, MN 55101**

**April 11, 2012 (Approved and Amended)**

## ****Attendance****

David Schwartzkopf, council chair (in person)

Barb Stensland, council member (via phone)

David Sams, council member (via phone)

Joan Willshire, Executive Director (in person)

Tricia Drury, MSCOD staff (in person)

## ****Absent****

Kathy Wingen, council member

Kathy Peterson, council member

## Meeting Minutes

Meeting was called to order by Schwartzkopf at 12:09 p.m.

Sams motioned to approve the agenda. Seconded by Stensland. Approved by voice vote.

Sams motioned for the approval of minutes from January 23, 2012 meeting. Seconded by Stensland. Approved by voice vote.

Stensland motioned for the approval minutes from February 22 2012 meeting. Seconded by Sams. Approved by voice vote.

Performance review conducted for Executive Director.

Motion made by Stensland: The Executive Director will receive the maximum cost of living and merit increase once the managerial salary plan is negotiated and approved. If the plan allows, these increases will be retroactive to (begin edit) January 1, 2012 (end edit). Seconded by Sams. Approved by voice vote.

Discussion of the June full council meeting and items to be included for those two days:

* MSCOD’s Legislative priorities of increasing appropriations
* Anti-harassment training
* Demonstrate the new website
* Sub-committee reports
* Update on annual awards event
* Invite Governor’s DD Council to June 4-6th event

A short discussion on legislative issues was led by Diogo Reis, MSCOD’s legislative specialist. The MAEPD issue is moving forward in three bills, and the PCA 20% reduction to family members may be repealed with HMO returning dollars to the state.

### Budget Discussion

The executive director stated that the general Fund1000 is at $20,489.49. There was brief PTE budget discussion, and no funds have been spent from the CY12 Fund2000 account. The Fund1000 balance is eligible for carry-over.

Motion was made by Stensland to approve sending Margot Imdieke Cross, MSCOD’s Accessibility Specialist, to Emergency Preparedness Conference in Iowa at the end of April, 2012. Seconded by Sams. Approved by voice vote.

Motion to adjourn by Sams. Meeting was adjourned at 1:45 p.m.

Minutes respectfully submitted by Tricia Drury