



## Events Committee Notes

MSCOD ADA 25th Anniversary Legacy Project

July 7, 2015

2:00 to 4:00 PM

Location: MCIL Board Room

530 Robert Street North, St. Paul, MN 55101

Present: Craig Dunn, Andrew Mosca, David Shaw, Linda Lingen, Jo Erbes, Margot Imdieke Cross (Phone), Cindy Tarshish, Ken Rodgers, Claire Cosmos, Jill Keen, David Fenley, Emily Janssen, Joan Willshire, Karen Quammen, Linda Gremillion, Betty Culver

**To join Conference at designated time, please call:**

**760-569-7171 (if land line you may need to dial 1 first) and the code is 139-963-659#**

## Update on action items from last month's meeting

- An update was provided.

## History Center Planning

- Presenters/speakers – 2:00 to 2:30
  - Open with Mark Erickson, then Sam Jasmine will MC
  - Judge Donovan Frank will speak, Joan is reaching out to Sen Durenberger to be honored guest and say a few words, tell a short story. Catherine Troy offered to speak, we will decline. Nametags. Frank story. Franken and Klobuchar cannot attend but will record a short video. Margot will read proclamation. McCollum, Coleman, Hodges invited.
  - Nick Zabko is out of town. Schedule before and after speakers.
  - Demonstration groups will send service dog etiquette info to MSCO, Craig will coordinate.
  - Agenda came today from History Center, will be posted to website and sent to Cindy.
  - Hammer Res wanted to speak, we have an open mic.
- Volunteers

- Training Agenda
  - 1030-1130 at 3M Theater, led by Margot. People will start to arrive around seven.
  - Shirts NOT yet ordered, the committee agrees we need a redesign. Change text to ADA = Access instead of Fully Accessible. Ken, we cannot fit every logo, so just having the most known logos is fine. Committee members will also get shirts. HC splitting costs. Anybody willing to volunteer should email Andy to get a shirt. Last HC volunteer meeting is Thurs. What do we want on the cake? Our ADA logo.
- Assignments (who/where)
  - Karen and HC have given assignments. If anyone has other names of volunteers, send to Andy or Karen. Thirty eight volunteers currently listed. We may want to end activities early to allow time to get to speakers. Cindy will cut and serve cake. Doc is at five thirty and eight that night.
- Script for 30 minute program
- Walkie Talkie Set-Up, some will have them. Front entrance, back entrance, exhibits. 12 or 14 total. Info desk. Cindy got PCAs, will get names to Karen. Ken, what about SSPs. Logistics would be difficult. Add to website that people can request accommodations, must be received by? Ask for service at info desk. If we provide it, people may not bring their own. Limited PCAs, ASL interpreters. Linda G and Marie will discuss tactile interpreters and SSPs. Ken, address needs of blind performers. Floater volunteers hanging out at info desk. There is an emergency plan for the day. Margot talked to Ann Richards, advised her to have StP Fire Dept designate a safe room on third level. Immediate access outdoors on first and second levels. Email PR update to committees.

## **October Conference Update**

- Andy has list of breakout speaker ideas. Harkin, Frieden pending. Clarification needed on areas of focus. Ken, most know ADA but not Amendments Act. Transition students cannot attend if it is during school. Eliminate transition students, call the track employment. Ken, we should have MN speakers. Keynote can be national. Cindy, look into offering continuing education credits for breakouts. Marie, keep it simple. 8 different breakouts, not 4 done twice.

## **Greater MN Subcommittee Update**

- An update was provided.

## Other items

- Mailings sent to partners today.

## Define new action items

- Action items were defined.

## Next Meeting

- Next meeting will be held on 7/28 from 2:00 to 4:00.



The Minnesota Historical and Cultural Grants Program has been made possible by the Arts and Cultural Heritage Fund through the vote of Minnesotans on November 4, 2008. Administered by the Minnesota Historical Society.

For a list of our partners in planning all 25th ADA events and activities, please visit <http://www.msCOD25ada.com/project-partners/>