# MSCOD EXECUTIVE COMMITTEE MINUTES

MSCOD OFFICE

121 E. 7TH PL. Suite 107, St. Paul, MN 55101

February 18, 2014 – RESCHEDUELED Original date 2/12/14

(APPROVED March 12, 2014)

## ATTENDANCE

David Schwartzkopf by phone

Robert Johnson by phone

Kathy Peterson by phone

Barbara Stensland by phone

Staff members Exe. Director Joan Willshire, Colin Stemper, Mai Thor and Shannon Hartwig in MSCOD’s office

## CALL TO ORDER

David Schwartzkopf-chair called the meeting to order at 3:35 p.m.

## APPROVAL OF AGENDA AND MINUTES

Barbara Stensland motioned for approval of the agenda. Kathy Peterson seconded the motion. It was approved by unanimous voice vote. Kathy Peterson motioned for approval of the December 4, 2013 minutes. It was seconded by Barbara Stensland. It was approved by unanimous voice vote.

## New Legislative Issues

Colin Stemper provided the group with a recap of New Legislative Issues, the group decided to vote on Proposals as individual items.

* Proposal 1: The Transportation Accessibility Advisory Committee (TAAC) is a subsection of the Metropolitan Council created to advise the Council on Special Transportation (STS) issues. MSCOD has two statutory seats on TAAC. While TAAC was originally created to advise only on STS issues, this has not been the case in recent years. TAAC has expanded into an advisory on all regular route Metro Transit operations as well, and that eagerness to engage has been mirrored by Met Council staff. Therefore, this bill would bring policy up to pace with practice. It would change statute to say that TAAC would advise the Met Council on issues of accessibility on all fixed route service. The bill would also move TAAC out of the STS statute and place it somewhere else in the Met Council section. This bill is supported by Met Council staff.
* Robert Johnson motioned for support Proposal 1. Barbara Stensland seconded the motion. It was approved by unanimous voice vote.
* Proposal 2: The Met Council has been criticized by members of the disability community recently for the process and outcome leading up to procurement of new light rail vehicles (LRVs) for the new Green Line LRT (University). The new LRVs do not have as much designated wheelchair space and lacks companion seating, compared to the more accessible LRVs that have been used on the Blue Line LRT (Hiawatha). Furthermore, TAAC was told in 2010 that the new LRVs would have the same level of accessibility as the original LRVs. So, this bill spells out the accessible features that should be in all LRVs acquired by the Met Council going forward and says the Met Council must get approval from TAAC before acquiring new LRVs. This bill will be highly controversial, and be met with strong disapproval by Met Council staff.
* Kathy Peterson motioned for support Proposal 2. Barbara Stensland seconded the motion. It was approved by unanimous voice vote.

## ADA/Legacy Planning

Mai Tor shared details with group about the ADA/Legacy planning committee meeting that will be held on February 20, 2014. The meeting will cover the Minneapolis Convention Center visit that was held 2/18/14.

## MSCOD Telecommuting Policy/Legislative Auditor Update

Joan Willshire gave the group an update about information regarding the MSCOD Telecommuting Policy. Joan reported that record of the approval of the motion for could not be found in the minutes, after it had passed. Staff and Council members recall this item had been presented and passed sometime in the past year. This item may have been overlooked during the transition of staff that has held the position of recording minutes. The group reviewed the MSCOD Telecommuting Policy.

Barbara Stensland motioned for approval of the MSCOD Telecommuting Policy. Kathy Peterson seconded the motion. It was approved by unanimous voice vote.

## FINANCIAL – Encumbrances

The group reviewed the financial reports presented and decided to approve by report title.

Bob Johnson motioned to approve MSCOD’s MFR (Managers Financial report) **Unobligated** totaling $15,683.26 (MFR-operations) $1215.65 (MFR-Council Members) and $115,150.00 (MFR-ACHF Grant). It was seconded by Barbara Stensland. It was approved by unanimous voice vote.

Barbara Stensland motioned to approve MSCOD’s PO’s totaling $4,555.95. It was seconded by Kathy Peterson. It was approved by unanimous voice vote.

Kathy Peterson motioned to approve MSCOD’s Contract’s totaling $1,175.00. It was seconded by Barbara Stensland. It was approved by unanimous voice vote.

## Subcommittee Updates

Joan Willshire shared information about the Capitol Renovation parking. Margot will provide Shannon with information to post on the MSCOD website. Updates will be posted on a continuing basis.

## OTHER BUSINESS

Joan Willshire discussed with the group the intent to nominate staff for SFY14 MAPE Achievement award. Robert Johnson motioned for approval of SFY14 MAPE Achievement award at the discretion of Executive Director Joan Willshire. Kathy Peterson seconded the motion. It was approved by unanimous voice vote.

Dave Schwartzkopf motioned to adjourn; Kathy Peterson seconded.

The meeting was adjourned at 4:37 a.m.

Respectfully submitted,

Shannon Hartwig