# MSCOD Council Meeting

Metro Square Building

121 East 7th Place

St. Paul, MN 55101

September 26, 2014

(approved 12/4/2014)

## Agenda

* Call to Order and Introductions
* Approval of Agenda/Approval of Minutes
* Annual Satisfaction Survey Review
* MSCOD Legislative Discussion
* Sub-committee Reports
  + Accessibility
  + Employment
  + Events
  + ADA 25th Anniversary Event
* Chair’s Report
* Executive Director’s Report
* Budget Approval
* Other Business
* Adjourn

## Call to Order/Introductions

The chair called the meeting to order at 1:05 p.m. Council members present were: Nathan Aalgaard, Robert Johnson, Kim Tyler, Hilary Hauser, Kathy Peterson, Dean Ascheman, Jim Thalhuber, and Kathy Wingen. Nancy Rosemore, Carlos Vazquez and David Schwartzkopf participated by phone. Ex-officios in attendance were: Jill Keen, Linda Lingen, Karly Turner, Loraine Jensen, Gail Lundeen, Barb Lundeen, and Joani Werner. Staff members attending were: Joan Willshire, Margot Imdieke Cross, Linda Gremillion, Shannon Hartwig, Andy Mosca, Chad Miller, David Shaw, David Fenley, Stuart Cross and Elizabeth Demski.

## Approval of Agenda/Approval of Minutes

David Schwartzkopf motioned for approval of the agenda; Dean Ascheman seconded the motion. It was approved by unanimous roll call vote. David Schwartzkopf motioned for approval of the minutes of the June 5, 2014 Council meeting. Dean Ascheman seconded the motion. It was approved by unanimous roll call vote.

## 2014 MSCOD Satisfaction Survey

A brief review of the 2014 Satisfaction survey was presented, followed by discussion by the council members. Questions regarding increasing response to the survey and how often it should be conducted were raised. It was recommended that the issue be sent to the executive committee. They will present their recommendations to the full council by the end of the year.

## MSCOD 2015 Legislative Priorities

Joan Willshire presented 2015 legislative priorities. MSCOD is requesting increased appropriations for staffing, program expenses, administrative costs, and salaries. The executive committee motioned for approval by the full council. It was seconded by Kathy Wingen. It was approved by unanimous roll call vote.

## Sub-committee Reports

### ACCESSIBILITY

Margot Imdieke Cross reported on the access committee. She has been working on access issues on 3 sports facilities: the Vikings stadium, the Saints’ ballpark, and the Target center. The Vikings have agreed to extra companion seats, more semi-ambulatory seating, more restrooms, drop-off space and captioning. The Saints have added semi-ambulatory seating, but due to the small size of the park, captioned screens are not required. The Target center presents several problems trying to rehab an existing structure with structural limitations. The Capitol and new state office building will be accessible in the future, but during construction access is severely limited. Margot continues to present emergency preparedness workshops in the outstate area.

### EMPLOYMENT

The employment committee needs a new chairperson. There is no report at this time.

### EVENTS

Joan Willshire reported that the MSCOD booth at the State Fair was a huge success this year; we gave away 1,000 ER bags per day along with whistles, Braille fans, and other materials. It was suggested that in future the booth should have more knowledgeable staff and more hands. The Emergency Preparedness conference was held on Sept. 25, 2014; it was well attended and many agencies participated. There will be a Legislative Forum on December 5, 2014.

### ADA 25TH ANNIVERSARY EVENT

Andy Mosca presented an update on the 25th ADA celebration. There will be a meeting on October 1, 2014 at the History Center on access and space planning. There is a RFP for a documentary to be created by TPT. The committee hired a new vendor to conduct a survey that will be available to other agencies and groups.

## Chair’s Report

Jim Thalhuber gave a brief report. He suggested the executive committee consider changes to sub-committees and the possibility of developing new committees. He also asked the council members to conduct a self-evaluation and work on a report card on the council. The next council meeting will be held December 4, 2014.

## Executive Director’s Report

Joan Willshire reported that MSCOD is now fully staffed and working with many interagency groups – homeless committee, Olmstead, Met Council, the DHS Quality Improvement Project and the Transportation Panel at the Humphrey Institute.

## Budget Approval

David Schwartzkopf motioned for approval of MSCOD POs and Blanket POs FY15 encumbrance report. Kathy Wingen seconded the motion. It was approved by unanimous roll call vote. Dean Ascheman motioned for acceptance of the Humanities Center ACHF Grant; Kim Tyler seconded the motion. It was approved by unanimous roll call vote.

There was no other business

## Adjournment

David Schwartzkopf motioned to adjourn; Dean Ascheman seconded the motion. The chair adjourned the meeting at 2:35 p.m.

Respectfully submitted,

Elizabeth A. Demski