# MSCOD EXECUTIVE COMMITTEE MINUTES

MSCOD OFFICE

121 E. 7th Pl. Suite 107, St. Paul, MN 55101

May 12, 2015

(APPROVED 7/8/2015)

## ATTENDANCE

Jim Thalhuber in office

Dean Ascheman in office

Robert Johnson – phone

Nate Aalgaard – phone

Kathy Peterson – phone

Staff present Joan Willshire, David Fenley, Andy Mosca, Elizabeth Demski

## CALL TO ORDER

Jim Thalhuber as chair called the meeting to order at 2:17 p.m.

## APPROVAL OF AGENDA AND MINUTES

Dean Ascheman motioned for approval of the agenda; it was seconded by Kathy Peterson. It was approved by unanimous voice vote.

Dean Ascheman motioned for approval of the minutes of the April 8, 2015 meeting. Kathy Peterson seconded the motion. It was approved by unanimous voice vote.

## ACTION ITEM: Request approval for MSCOD Executive Director to give Acheivement Awards to staff.

Joan Willshire requested the committee’s approval to award achievement awards to qualified staff members. This consists of a small amount of cash. After discussion Dean Ascheman motioned that the executive committee give approval to the executive director to grant the award. Kathy Peterson seconded the motion. It was approved by unanimous voice vote.

## COUNCIL MEMBER APPOINTMENT UPDATE

The committee discussed the status of member vacancies. Possible candidates were reviewed. The council still needs candidates for region 2. A copy of the slate of candidates will be sent to committee members.

## FULL COUNCIL MEETING AGENDA – JUNE 4, 2015

The committee discussed the agenda for the full council meeting on June 4, 2015. It was suggested Kim Peck give an update on WEOA and that members participate in a discussion of community engagement as part of Olmstead. In addition to MSCOD’s usual reports from subcommittees, budget update, and legislative update, there should be a report on transportation’s interagency agency proposal and information on the State Fair.

## PLANNING OF STRATEGIC PLAN UPDATE

The committee discussed when to conduct the strategic plan. It was originally planned for June’s meeting, but due to time constraints, the committee decided to delay the planning. It will be delayed to September 24, 2015 and possibly be conducted over 2 days. This will also allow new members to participate in the process.

## LEGISLATIVE UPDATE

David Fenley reported that there was no movement on the budget. The governor and legislators were still closeted at the governor’s mansion.  
Jim Thalhuber as chair praised Joan Willshire and David Fenley as well as the staff for their work on the legislative process and taking the high road on all issues.

## ADA LEGACY PROJECT UPDATE

Andy Mosca reported on the progress of the ADA Legacy project. Parking for the July celebration has been arranged as well as a Bar-b-que for sale. The committee has selected 5 artists to create posters; there will be a commemorative set and it will be printed for the State Fair and October conference. TPT is moving ahead and we have a contract for the Minneapolis Convention Center.

## PLANNING – FUTURE COUNCIL MEETINGS

The next executive committee meeting will be in July. Full council meetings are tentatively scheduled for September 24, 2015, December 3 & 4, 2015 and March 24, 2016.

## ADJOURNMENT

Dean Ascheman motioned to adjourn; Bob Johnson seconded. The chair adjourned the meeting at 3:30 p.m.

Respectfully submitted,

Elizabeth A. Demski