# MSCOD EXECUTIVE COMMITTEE MINUTES

MSCOD OFFICE

121 E. 7th Pl. Suite 107, St. Paul, MN 55101

July 8, 2015

(APPROVED 8/12/2015)

## ATTENDANCE

Jim Thalhuber in office

Dean Ascheman– phone

Robert Johnson – phone

Nate Aalgaard – phone

Kathy Peterson – Absent

Staff present Joan Willshire, and Shannon Hartwig

## CALL TO ORDER

Jim Thalhuber as chair called the meeting to order at 2:00 p.m.

## APPROVAL OF AGENDA AND MINUTES

Dean Ascheman motioned for approval of the agenda; it was seconded by Nate Aalgaard. It was approved by unanimous voice vote.

Dean Ascheman motioned for approval of the minutes of the May 13, 2015 meeting. Nate Aalgaard seconded the motion. It was approved by unanimous voice vote.

## ACTION ITEM: Motion to appoint Margot Imdieke Cross to serve on the Elections Emergency Planning Task Force representing MSCOD.

The Elections Emergency Planning Task Force consists of the following members: 1) the director of the Department of Public Safety, Division of Homeland Security and Emergency Management, or designee; 2) the secretary of state, or designee; 3) one individual designated by the secretary of state, from the elections division in the Office of the Secretary of State; 4) one individual appointed by the Minnesota State Council on Disability; 5) the Minnesota Adjutant General, or designee; 6) one county auditor, appointed by the Minnesota Association of County Officers; 7) one local professional emergency manager, appointed by the Association of Minnesota Emergency Managers; 8) one town election official, appointed by the Minnesota Association of Townships; 9) one city election official, appointed by the League of Minnesota Cities; 10) one school district election official, appointed by the Minnesota School Boards Association; 11) one representative appointed by the speaker of the house of representatives; 12) one representative appointed by the minority leader of the house of representatives; 13) one senator appointed by the senate majority leader; and 14) one senator appointed by the senate minority leader. Any vacancy shall be filled by appointment of the appointing authority for the vacating members.

Dean Ascheman motioned to appoint Margot Imdieke Cross to serve on the Elections Emergency Planning Task Force representing MSCOD. Nate Aalgaard seconded the motion. It was approved by unanimous voice vote.

## COUNCIL MEMBER APPOINTMENT UPDATES

Appointments have been made by the Governor’s office, Timothy Boyer from Bemidji, MN has been appointed to represent Region 2, replacing Barb Stensland. Timothy is currently employed at Bemidji State University; he is the Director of Disability Services. Timothy Boyer’s term expires January 1, 2018. Nancy Fitzsimons from North Mankato, MN has been appointed to represent Region 9, replacing Stephen Grams. Nancy is currently employed at Mankato State University. Nancy Fitzsimons term expires January 1, 2018. Region 6 is still vacant, but there is one application it will be reviewed at a later date. Elliott Albright representing region 11, resigned on July 1, appointments may be made soon from the current pool of region 11 applicants. New council member orientation will be scheduled for early August. The date reflects the pending appointments for regions 6 and 11.

## STRATEGIC PLANNING UPDATE

The committee has submitted the first draft documents to Chad Miller to be remediated for accessibility. Once the documents are completed they will be sent out for review. The first draft is expected to be ready within the next week. Staff are busy with prepping for the July 26th ADA event, and the documents should be ready for full review by the council at the next full council meeting.

## FULL COUNCIL MEETING AGENDA – September 24, 2015

The committee discussed the agenda for the full council meeting on September 24, 2015. The meeting will be held at Northwest Area Foundation. It was suggested the group contact the person Dean Ascheman recommended for a SWOT analysis. In addition to MSCOD’s usual reports from subcommittees, we will also include updates on the MN State Fair, ADA celebration, legislative, the October 28th event.

## LEGISLATIVE UPDATE

David Fenley was called away to an important meeting just before the committee was to meet. Joan Willshire gave a brief update; more details will be discussed at the August meeting.

## ADA LEGACY PROJECT UPDATE

Andy Mosca was called away to an important meeting just before the committee was to meet. Joan Willshire gave a brief update; more details will be discussed at the August meeting.

## PLANNING – FUTURE COUNCIL MEETINGS

The next executive committee meeting will be August 12, 2015. Full council meetings are tentatively scheduled for September 24, 2015, December 3 & 4, 2015 and March 24, 2016.

## ADJOURNMENT

Dean Ascheman motioned to adjourn; Bob Johnson seconded. The chair adjourned the meeting at 3:28 p.m.

Respectfully submitted,

Shannon Hartwig