# MSCOD Employment Committee Meeting Minutes

121 E. 7th Pl. Suite 107, St. Paul, MN 55101

1:00pm to 2:00 pm

Thursday, September 17, 2015

(APPROVED 10/20/2015)

## ATTENDANCE

David Fenley - Staff Liaison

Joan Willshire

Shannon Hartwig

Hilary Hauser – via phone

Kathy Wingen-Absent

Dave Schwartzkopf – Absent

Christine Versaevel – Absent

Dean Ascheman – Absent

Nancy Rosemore – Absent

Nancy Fitzsimons – Absent

Brian Bonte – Absent

Gail Lundeen – Absent

Joni Warner – Absent

## CALL TO ORDER

Meeting was called to orderat 1:00 p.m.

## APPROVAL OF AGENDA AND MINUTES

No minutes - This is the first meeting under the new structure. The purpose of the meeting was to establish a regular schedule.

## SUB-COMMITTEE DISCUSSION

September 24, 2015 the MSCOD Full Council revised the structure of the standing committees. With the new structure, we will focus on establishing a regular schedule of meetings, and administrative staff will assist in the organization of the meetings. The group reviewed Document 3-CM - Subcommittee Model draft 8.27.2015.doc. which included future meeting planning.

## PLANNING Of FUTURE MEETINGS

The group has set the regular meeting schedule for the third (3) Tuesdays of each month, excluding the months in which a Full Council meeting will be held.

The Employment Committee meetings are tentatively scheduled for:

* October 20, 2015
* November 17, 2015
* December, 15, 2015
* January 19, 2015

Full council meetings are tentatively scheduled for:

* December 2, 2015
* March 24, 2016

## OTHER BUSINESS

There was no other business.

## ADJOURNMENT

Meeting adjourned at 1:15 p.m.

Respectfully submitted,

Shannon Hartwig