# MSCOD Employment Committee Meeting Minutes

121 E. 7th Pl. Suite 107, St. Paul, MN 55101

1:30pm to 2:30 pm

Tuesday, December 15, 2015

(APPROVED 1/19/2016)

## ATTENDANCE

David Fenley – In person

Hilary Hauser – via phone

Nancy Fitzsimons – via phone

Dave Schwartzkopf – via phone

Nancy Rosemore – via phone

Kathy Wingen- via phone

Joan Willshire – via phone

Shannon Hartwig - via phone

Brian Bonte – Absent

Gail Lundeen – Absent

Joni Warner – Absent

Christine Versaevel – Absent

Dean Ascheman – Absent

## CALL TO ORDER

Meeting was called to orderat 1:34 p.m.

Committee Chair Kathy Wingen, Welcome and introductions

## **APPROVAL OF AGENDA AND MINUTES**

Dave Schwarzkopf motioned for the approval of agenda for 12/15/2015 Employment Committee agenda and the 10/20/2015 Employment committee minutes. The motion was seconded by Nancy Fitzsimons.

Hilary Hauser joined the meeting during motion Roll Call.

## GUEST SPEAKER - DAWN BACON FROM DHS

Dawn introduced herself to the group, and provided the group with a brief description of the PowerPoint presentation she provided. The document was not fully accessible; Shannon Hartwig will submit the item to Chad Miller for document remediation. The item will be sent out to all parties once it is remediated. Shannon will also forward the links from the document to the group.

## EMPLOYMENT COMMITTEE UPDATE:

Staff member David Fenley presented the group with a brief update his plans for the next meeting. Joan Willshire, gave a brief update of the upcoming work on the position papers, which will include Employment, Transportation and Olmsted.

## PLANNING Of FUTURE MEETINGS

The group has set the regular meeting schedule for the third (3) Tuesdays of each month, excluding the months in which a Full Council meeting will be held.

The Employment Committee meetings are tentatively scheduled for:

* January 19, 2016
* February 16, 2016
* March 15, 2016

Full council meetings are tentatively scheduled for:

* January 28, 2016
* February 25, 2016
* March 24, 2016

## OTHER BUSINESS

There was no other business.

## ADJOURNMENT

Meeting adjourned at 1:55 p.m.

Respectfully submitted,

Shannon Hartwig