# MSCOD Employment Committee Meeting Minutes

121 E. 7th Pl. Suite 107, St. Paul, MN 55101

1:30pm to 2:30 pm

Tuesday January 19, 2016

(APPROVED 2/16/2016)

## ATTENDANCE

**David Fenley** – In person

**Nancy Fitzsimons** – via phone

**Nancy Rosemore** – via phone

**Shannon Hartwig** – In person

**Joni Warner** – via phone

Christine Versaevel – Absent

Dean Ascheman – Absent

Brian Bonte – Absent

Gail Lundeen – Absent

Kathy Wingen- Absent

Dave Schwartzkopf – Absent

Hilary Hauser – Absent

Joan Willshire – Absent

## CALL TO ORDER

Meeting was called to order at 1:46 p.m.

David Fenley, Welcome and introductions.

## APPROVAL OF AGENDA AND MINUTES

David Fenley motioned for the approval of agenda for 1/19/2016, and the Employment Committee agenda and the 12/15/2015 Employment committee minutes.

Committee Chair Kathy Wingen, was not in attendance, David Fenley called the meeting to order, to continue on with the guest speaker Ricka Stenerson, MMB. There was an issue involving the scheduling of MSOCD meetings via conference line. The conference line was double booked, and at 1:30 pm, Margot Imdieke Cross ended her meeting, and requested that her callers return at 2:30 pm, and that the Employment committee meeting attendees hang up and re-dial to join the Employment Committee meeting.

### Guest Peaker – Ricka Stenerson, MMB

Ricka Stenerson, MMB introduced herself to the group, and gave the group a brief update on the State online application system, and the states commitment to hiring people with disabilities (EO 14-14). Discussion included items like accessibility, and ADA related accommodation requests.

David Fenley asked the group if there were any action steps requested by the group. Nancy Rosemore suggested that we meet the new director when they come on board.

## PLANNING Of FUTURE MEETINGS

The group has set the regular meeting schedule for the third (3) Tuesdays of each month, excluding the months in which a Full Council meeting will be held.

The Employment Committee meetings are tentatively scheduled for:

* February 16, 2016
* March 15, 2016
* April 19, 2016

Full council meetings are tentatively scheduled for:

* January 28, 2016
* February 25, 2016
* March 24, 2016.

## OTHER BUSINESS

There was no other business.

## ADJOURNMENT

Meeting adjourned at 2:23 p.m.

Respectfully submitted,

Shannon Hartwig