# MSCOD Employment Committee Meeting Minutes

121 E. 7th Pl. Suite 107, St. Paul, MN 55101

1:30 pm to 2:30 pm

Tuesday February 16, 2016

(APPROVED 3/15/2016)

## ATTENDANCE

David Fenley – In person

Nancy Fitzsimons – via phone

Shannon Hartwig – In person

Brian Bonte – via phone

Kathy Wingen- via phone

Dave Schwartzkopf – via phone

Joan Willshire – In person

Katrina Gregor, MNSCU – Via Phone

Joni Warner – Absent

Gail Lundeen – Absent

Nancy Rosemore – – Absent

Christine Versaevel – Absent

Dean Ascheman – Absent

Hilary Hauser – Absent

## CALL TO ORDER

The meeting was called to order at 1:46 p.m.

David Fenley, Welcome and introductions.

## APPROVAL OF AGENDA AND MINUTES

Committee Chair Kathy Wingen called the meeting to order at 1:46 p.m. A motion was made by Brian Bonte for approval of agenda for 2/16/2016, and the 1/19/2015 Employment committee minutes, it was seconded by Dave Schwartzkopf.

## ADA Survey Discussion

The group discussed the ADA Survey, including the results. Nancy Fitzsimons and Dave Schwartzkopf made suggestions about utilization of the data collected. Katrina Gregor from MNSCU briefly reviewed a document that she sent to David Fenley, which included a flow chart, and a comments page. The document was not included in the meeting materials packet it was a direct communication sent to David Fenley, The topic was fitting to the discussion, and David will forward the document to the whole group at a later date.

Response to EE Draft Rule – Discussion

The committee meeting notice included two informational links for committee members to review prior to the meeting. The links are posed here:

Proposed EE Rule Change: <http://mn.gov/deed/job-seekers/disabilities/extend-employment/rule-change/>

The proposed Vocational Rehabilitation Services Extended Employment (EE) DRAFT document is now posted to the [DEED website](https://mn.gov/deed/)

Nancy Fitzsimons gave a brief review on the topic, and Katrina Gregor provided comments. The group will bring the information back to their local areas.

## PLANNING of FUTURE MEETINGS

The group has set the regular meeting schedule for the third (3) Tuesdays of each month, excluding the months in which a Full Council meeting will be held.

The Employment Committee meetings are tentatively scheduled for:

* April 19, 2016
* May 17, 2016
* June 21, 2016

Full council meetings are tentatively scheduled for

* June 2, 2016

## OTHER BUSINESS

There was no other business.

## ADJOURNMENT

Meeting adjourned at 2:23 p.m.

Respectfully submitted,

Shannon Hartwig