# MSCOD COUNCIL MEETING

Thursday January 26, 2017

MSCOD Conference Room

121 East 7th Place Suite 107

St. Paul, MN 55101

## AGENDA

Call to order & Introductions

Public Policy Update

Legislative Budget

Committee Planning Organization

ADA Title III Training

Chair’s Report

Executive Director’s Report

Other Business

Public Comment

Adjourn

## CALL TO ORDER & INTRODUCTIONS

Council Chair, Jim Thalhuber called the meeting to order at 12:01 p.m. Council members present in person: Jim Thalhuber, and Dean Ascheman. Council members present via phone: Nate Aalgaard, Brian Bonte, Nancy Fitzsimons, Hilary Hauser, Lauren Thompson, Kathy Peterson, Nancy Rosemore, Shaneen Moore, Dave Schwartzkopf, Amber Madoll, Carlos Vazquez, Ted Stamp, Kathy Wingen Absent: Andrea Bejarano-Robinson

Ex-officios present: Jill Keen, Lorraine Jensen, Gail Lundeen, Joanie Werner and Heidi Hamilton.

Staff members present: Joan Willshire, Margot Imdieke Cross, David Fenley, Chad Miller, Linda Gremillion, Stuart Cross, George Shardlow and Shannon Hartwig.

## APPROVAL OF AGENDA & MINUTES

Brian Bonte motioned for approval of the agenda. Dean Ascheman seconded the motion. The motion was unanimously passed by roll call vote.

Brian Bonte motioned for approval of the minutes for the December 1, 2016, full council meeting. Dean Ascheman seconded the motion. The motion was unanimously passed by roll call vote.

## PUBLIC POLICY UPDATE - LEGISLATIVE UPDATE

George Shardlow gave a brief update on the proposed Governors Budget (Document 4446\_001.pdf). George Shardlow and Joan Willshire gave a brief background on the items that are in the budget. Jim Thalhuber brought the question of “What the council can do to continue to move forward?” George will send out information on Key Contacts and how council members can help. Joan Willshire reported that we will continue to monitor progress.

## COMMITTEE PLANNING ORGINAZATION

Nate Aalgaard gave a brief review on the progress the Access committee has made. The group is working on the MSCOD Position papers, Title III Barrier Removal trainings around the state.

The Employment Committee staff liaison is George Shardlow, George is new to the position, and Chairperson Kathy Wingen has had issues with schedule conflicts. The group has been working on the MSCOD position papers.

The Executive Committee will meet with both groups to review the purpose and goals. The intent will be to address any suggestions or questions from each group to meet the goals of the current committee structure implemented last fall.

## ADA TITLE III TRAINING

Margot Imdieke Cross and David Fenley provided a training on the ADA Title III Barrier Removal Training they have been providing around the state. They also gave a brief review of the Entrance and Bathroom Quick Reference guides they have completed.

## Executive Committee Nominations Committee

Council Member Dean Ascheman informed the group that as of December 15, 2016 there is a vacancy in the Executive Committee. Member Hilary Hauser submitted her resignation due to time restrictions and scheduling conflicts. Dean Ascheman informed the group he will be reaching out to the group in search of interested parties in filling the vacancy. Dean also invited members to attend the Executive Committee meeting which are held the third Thursday of each month.

## CHAIR’S REPORT

Jim Thalhuber provided a report that the budget is on track. Updates will be provided at the next Full Council meeting on June 8, 2017.

Executive Director Review, only one person replied to the email sent out with the feedback questionnaire, the Executive Director review will be completed in March.

## EXECUTIVE DIRECTOR’S REPORT

Executive Director Joan Willshire reported that staff will attend the National ADA Symposium held in Chicago in May, and staff will attend the Accessible Documents (CSUN) conference held in San Diego in March, and a reminder that expense reports need to be completed and sent to Linda and Shannon ASAP to keep us on track for the fiscal year which will end in June. Joan also reported that she will be serving on the Law Enforcement committee and will report back with updates.

## Other Business

No other business.

## PUBLIC COMMENT

There was no public comment.

## ADJOURN

Dave Schwartzkopf motioned to adjourn; Brian Bonte seconded the motion. It was passed unanimously. The chair adjourned the meeting at 2:02 p.m.

Respectfully submitted,

Shannon Hartwig