

# Meeting Minutes: Executive Committee

Date: 11/16/2017

Minutes prepared by: Shannon Hartwig

Location: 121 East 7th Place, St. Paul, MN 55101

## Attendance

* Jim Thalhuber – In Person
* Dean Ascheman – In Person
* Amber Madoll – Via Phone
* Kathy Peterson – Via Phone
* Nate Aalgaard – Via Phone (joined at 2:45)
* Joan Willshire, MCD Executive Director
* Shannon Hartwig, MCD Staff
* Margot Imdieke Cross, MCD Staff

## Approval of Agenda and Minutes

**Action:** Dean Ascheman motioned for approval of the agenda; it was seconded by Kathy Peterson. It was approved by unanimous voice vote. Dean Ascheman motioned for approval of the minutes of the September 25, 2017 meeting. Kathy Peterson seconded the motion. It was approved by unanimous voice vote.

## Staffing update

Joan Willshire discussed the current staffing updates with the group. The legislative position is open. Beth Fraser has joined the group as a consultant, her focus will be in the legislative area. The ADA position is in the audit process, we expect things to move quickly, with David Fenley continuing in the position. All of the current position descriptions will be rewritten over the next fiscal year. The re-writes are mandated by the governor’s office and is part of a state wide campaign.

## Public Policy Update

Discussion Joan Willshire provided a recap of the proposed Policy Agenda, this item is a working document and changes will be made as we move forward. The group discussed the items that will be included on document 7-Draft-12.5.2017 MCD Policy Agenda 2018. The items will be moved to the next full council meeting that will be held on December 14, 2017. Refer to document 7-Draft-12.5.2017 MCD Policy Agenda 2018.doc for additional details. A draft will be forwarded to the executive committee members for review prior to including it in the full council mailing. At this time the legislative position is vacant, we will continue to move forward with the document. Discussion items include Proposed Bonding Bill, Compassionate Care, Physical Therapy and Parking Certificates, Self-driving Cars – Technical Specs, DNR ADA Bonding Bill, and MNDOT Bonding Bill. Refer to the Full council meeting minutes for further details beyond 12/14/2017.

**ACTION ITEM:** A motion was made by Dean Ascheman to accept the proposed draft policy agenda, and to move it to the December 14, 2017 Full council meeting, with the revisions as discussed. The motion was seconded by Kathy Peterson, It was approved by unanimous voice vote.

## Council Business Discussions

Open Seat and Recruiting Discussion, Open seats as of January 2018. Open seats include Region 2 – Vacant, Region 9 -Nancy Fitzsimmons, Region 11 – Andrea Bejarano-Robinson, and Region 7- Kathy Wingen. Recruiting efforts are underway, the posting will be placed on the Secretary of State website in late October or Early November, posts on the MCD website and information will be sent out on the MCD listserv. Council members are asked to recruit within their region areas, contacts and networks. There are potential candidates representing the Somali community and the Disabled Veterans community.

## Full Council Meeting Planning

The group reviewed the Draft agenda for the December 14th full council meeting, and Shannon will make the necessary revisions, and submit the final version to the group at the next meeting. Shannon will schedule the budget meeting for Council Chair, Jim Thalhuber and Tracy Sigstad prior to the full council meeting on February 8th. Shannon will add the Conflict of interest item to the Next Executive Committee meeting agenda.

Meeting adjourned at 3:23 pm

Respectfully submitted by:

Shannon Hartwig

## Next Full Council Committee Meeting

Date: December 14, 2017

Time: 10:00 a.m. – 2:30 p.m.

Location: MCD 121 East 7th Place, St. Paul, MN 55101