



## Events Committee Notes

MSCOD ADA 25th Anniversary Legacy Project

April 7, 2015

2:00 to 4:00 PM

Location: MCIL Board Room

530 Robert Street North, St. Paul, MN 55101

Present: Craig Dunn, Andrew Mosca, David Shaw, Hilary Hauser, Linda Lingen, Emily Janssen, Jo Erbes, Jill Keen, Ann Roscoe, Marie Koehler, Linda, Karen Quammen

### Action Items:

- History Center
  - Andy will look into renting a stage.
  - Margot will work on list of Minnesotans at ADA signing. Jill will contact them.
  - Andy will talk to Joan about the disability Q and A idea.
  - Linda L and Jill will look for interactive braille activities online.
  - Decorating activities could be messy. Craig will revisit with Wendy.
- Volunteer needs
  - Karen will meet with Wendy.
  - Karen will bring signup forms to BLN meeting tomorrow.
  - Volunteers needed to set up and take down chairs. Andy will look into it.
- Other
  - Committee members will send logos to David S.
  - Jo can help distribute Save the Dates.

## Update on action items from last month's meeting

- Update was provided.

## History Center Planning

- Refinement of layout of the day & logistics based on MNHS meetings on 3/27 and 4/5 meetings
  - Parking at the Hmong Day was difficult. It was the busiest History Center Family Day.
  - We need to engage families with kids.
  - Cindy: we should promote to schools in early May.
  - Event congestion can create accessibility issues.
  - 1200-1500 at Hmong Day. Busiest in the morning.
  - Marie: is there a band that performs for kids?
  - Performers need to represent various demographics.
  - SEVEN performer slots, NOT twelve. One stage, not two.
  - Stage is outside, weather permitting.
  - Hilary: Can we have a quiet space people can go to? Yes.
  - Andy: is a stage necessary? If so, we need a ramp. Most agree we need a stage. Andy will look into renting a stage.
- Hammer out and make some choices on performers, presenters, hands-on activities for 7.26.15 History Center event
  - Governor will be invited to both events.
  - Margot suggests David Durenberger to speak and read a proclamation if the Governor cannot make it.
  - Invite Twin Cities Mayors.
  - Past, present, future.
    - Possible speakers: Margot Imdieke Cross, Nate Algaard, Sue Abderholden, Dave Schwartzkopf, Elin Ohlsson, Elise Knopf, Chris Bell. We could just announce their names, they all do not need to speak if there is not enough time.
    - Jill suggested inviting people involved in ADA amendment.
    - Other suggestions: Hope Hoffman, Molly Cox.
    - Emcee ideas: Robyn Robinson, Kevin Kling, Ken Barlow.

- Margot will work on list of Minnesotans at ADA signing. Jill will contact them.
  - We have a technical director for our events.
- Andy will talk to Joan about the disability Q and A idea.
- Marie and Jill will look for interactive braille activities online.
- Decorating activities could be messy. Jill: decorate bags. Craig will revisit with Wendy.
- Volunteer needs
  - Karen will meet with Wendy.
  - Karen has drafted job descriptions. Needs to be wrapped up this month.
  - Karen will bring signup forms to BLN meeting tomorrow.
  - Volunteers needed to set up and take down chairs. Andy will look into it.
- Vendors, information booths
  - Vendors can come to both events, but we need the October location.
  - Crowne Plaza did not bid for October.
    - Andy is reaching out.
    - Jo suggests Earle Brown Center as an alternative.
    - We cannot hold things up waiting for a location.
    - We are tied to the date due to tpt's schedule.
  - Do we want info booths in July? NO, just October. We still want to invite Can Do Canines.

## **Tpt Documentary & live telecast update**

- Andy met with tpt this morning.
- Hour telecast will be similar to Almanac.
- Documentary will be ready in July. It will be shown prior to the event, then shown at the event, then put on the shelf until October.
- Gillette piece is almost done, and the reaction is positive.
  - TPT is working on ASL and captioning, which is the last step.
  - Expected to premiere in the middle of this month.
  - It will premiere alongside the microsite, [mscod25ada.com](http://mscod25ada.com).

- Hmong day had a one sheet handout for partners. We could do the same.
- Committee members will send logos to David S.
- Jo can help distribute Save the Dates.

## Fundraising Update

- \$5000 from UCare was received last week

## Other items

- Greater MN Subcommittee
  - Statement of work will go to the seven CILs.
  - \$18000 to split
- Defined new action items

## Next Meeting

- Next meeting is May 5, 2015 from 2:00 to 4:00 pm at the MCIL Board Room



The Minnesota Historical and Cultural Grants Program has been made possible by the Arts and Cultural Heritage Fund through the vote of Minnesotans on November 4, 2008. Administered by the Minnesota Historical Society.

For a list of our partners in planning all 25th ADA events and activities, please visit <http://www.disability.state.mn.us/ada/our-partners>