

# Meeting Minutes: Executive Committee

Date: Wednesday, April 21, 2021  
Location: 121 East 7th Place, St. Paul, MN 55101  
As provided by MN Stat. 13D.021, the meeting was held electronically

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Trent Dilks | Present |
| Quinn Nystrom | Absent |
| Myrna Peterson | Present |
| Nichole Villavicencio | Present |

### Staff

* David Dively, E.D.
* Shannon Hartwig
* Stacy Sjogren

Meeting called to order at 10:08 am

## Approve March 17, 2021 minutes as is

Myrna Approve Minutes, and Trent second, all ayes have it.

## External Relationships Committee

External relationships (Accountability) committee chair Andrew Christiansen provided a presentation and update on the work of the group over the past six months. Next steps for the group include reaching out to external groups for participation in the External Relations committee. Other highlights of work from the group include the Ex-Officio position description and other strategies impacting the council.

## Presentation by Stacy Sjogren preparing committee for Ends Policies development

Stacy Sjogren and David Dively shared the PowerPoint presentation using document End Results Policy Development.ppt with the group. The group reviewed the annual governance planning calendar and brainstormed ideas for the “process” the council may explore to work on the most reasonable process for the all the full council members to move the work forward. Discussion about the topic between the members resulted in the following recommendations: The executive committee agrees to take the initial steps to for the process to continue the work. The executive committee members will dedicate a full day of work dedicated to the work on End Results Policy Development.

## Review Ex Officio member position description draft

Discussion, the item was not attached, but was included in other committee and full council meeting materials. Group will make suggestion via email if they have them. Discussion limited due to time.

## Action Steps:

General group action steps include the group will work on the projects on May 28, 2021 from 8 am to 2 pm. Items to work on in advance of that meeting will include, End Results Policy Development

Adjourned 12:12 pm

Submitted By: Shannon Hartwig