

# Meeting Minutes: Executive Committee

Date: Wednesday, March 17, 2021  
Location: 121 East 7th Place, St. Paul, MN 55101  
As provided by MN Stat. 13D.021, the meeting was held electronically

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Trent Dilks | Present |
| Quinn Nystrom | Absent |
| Myrna Peterson | Present |
| Nichole Villavicencio | Present |

### Staff

* David Dively, E.D.
* Shannon Hartwig

Meeting called to order at 10:24 am

## Review request for committee chairs to alternate monthly

The group discussed alternating committee chairs on a month to month basis. Each committee will have a two co – chairs working in tandem, while leading a meeting every other month. Hope Johnson and Ted Stamp will alternate the Policy and Monitoring Frameworks committee and Andy Christensen is chair of the Accountability committee.

## 2 appointments still outstanding

Discussion about the outstanding council vacancies. There are 17 seats, and we have 4 vacancies, 3 members were re-appointed, and one new member Dawn Bly brings us to 14 seats filled. Member Muzamil Ibrahim did not reapply, but was his seat was not filled with a replacement, his term end date is January 2021, he continues to serve until a replacement is appointed.

## Myrna Peterson update on assignments

Peterson shared that she would be only on the Executive Committee moving forward and has transitioned off of the Policy Governance committee.

## Resume long-term planning for MCD’s council meetings, policy development, and public policy agenda

Discussion about the long-term planning for the agency and the council. David Dively will notify the policy monitoring frameworks committee that they will be on the agenda for group introductions at the April full council meeting. Discussion included information shared from the executive director and focused on items of interest and planning for an executive director report. Discussion about agency property lease and possible solutions. Planning on reviewing minutes for all committees and adding time frames to the full council meeting agendas.

Agenda planning: council appointments, brainstorming activity, legislative report, executive director report, and council member in-service.

Adjourned 11:53 am

Submitted By: Shannon Hartwig