

# Governance Systems Committee Meeting Minutes

Tuesday, February 8, 2022

2:00 pm - 4:00 pm

Location: 1600 University Avenue W., Suite 8, Saint Paul, MN 55104

Following Open Meeting Law, 13D, this meeting is held fully electronically due to the health pandemic of COVID-19

Members present via conference line (Zoomgov):

* Ted Stamp
* Hope Johnson
* Jen Foley
* Judy Moe

Staff members present:

* David Dively
* Shannon Hartwig
* Guest - Stacy Sjogren, MAD

Open meeting at 2:03 pm

## Approval of Agenda and Minutes

The group approved the agenda. The group asked for an edit of the minutes for January 11, 2022, minutes, Change name from Judy to the Group. Motion passed by unanimous roll call vote. 4 members present.

## Prepare to train and support the full council on monitoring and reporting

The group reviewed the presentation they will present at the full council meeting on February 9, 2022. The group decided who will present specific portions of the presentation to the full council meeting.

## Review the slideshow

The group did a practice run of the presentation they will present at the full council meeting on February 9, 2022. The group discussed options if member have questions, they can either email the subcommittee or participate in our next meeting. Group will provide more hands-on training on monitoring and reporting.

## Next steps:

Dedicate the March meeting for the preview for those that want coaching to complete their work in practice.

On April 6, the governance systems committee will hold a facilitated review session.

Meeting adjourned at 4:04 pm