

# Meeting Minutes: Council Planning Committee

Date: Wednesday, March 16, 2022  
Location: 1600 University Avenue W., Suite 8 Saint Paul, MN 55104  
As provided by MN Stat. 13D.021, the meeting was held electronically

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Nichole Villavicencio | Absent |
| Andrew Christensen | Present |
| Myrna Peterson | Present |
| Quinn Nystrom | Present |

### Staff and Guest

* David Dively, E.D.
* Shannon Hartwig
* Chad Miller
* Brittanie Wilson

Meeting called to order at 10:06 am

## Approval of minutes and Agenda

**Action:** Quinn Nystrom motioned for approval of the approval of the agenda for the March 16, 2022, meeting, Myrna Peterson seconded the motion. All in favor. Roll call vote 3/3 1 member absent.

A motion was made by Quinn Nystrom and seconded by Myrna Peterson, to approve the February 16, 2022, minutes. All in favor. Roll call vote 3/3 1 member absent.

## Full Council meeting agenda planning

Group discussion about the April 13, 2022, full council meeting agenda items. The Governance Systems committee requested time on the agenda. Ends policies will be added to the agenda. (10:12). Additional items to the Agenda, Executive Director’s report, Policy Director’s Report, and a return-to-work plan/report, and a financial report.

## Evaluate external relationships committee report about Ends Policies

Group discussion on the external relationships committee ends policies report. The group evaluated the report and made comments and discussed itemized bullet points.

## Work on updating and revising Ends Results language for proposal to full council

Group discussion on the external relationships committee ends policies report. Suggestions and edits were made by the group to create a final draft. The items will be moved forward to the April 13, Full council meeting.

## Action Steps/Follow up

Add items to the Full Council Agenda, David Dively will provide an Executive Director’s report, staff reports, and return to work plan/update.

Meeting adjourned 11:22 pm

Submitted By: Shannon Hartwig