# Rare Disease Advisory Council Meeting Minutes

Date: 3:15 pm Friday, July 1, 2022

Location: 1600 University Avenue West, Suite 8. St. Paul, MN 55104

Note: As provided by MN Stat. 13D.021, the meeting was held electronically

Via Zoomgov

Committee members present: Amy Gaviglio, Barbara Joers, David Tilstra,

Dawn Stenstrom, Karl Nelson, Kelly Morrison, KrisAnn Schultz, Maureen Alderman

Paul Orchard, and Sheldon Berkowitz. 10 members absent.

Call to order

3:15 pm

## Approval of minutes and Agenda

Action: A motion was made by Amy Gaviglio seconded by Karl Nelson to approve the July 1, 2022, agenda. All in favor. Roll call vote 11/11, 10 members absent. No meeting notes or minutes were submitted with no need for approval. This will be the first meeting of RDAC for FY23.

## Executive Director position description and salary – Chair

Action: A motion was made by Amy Gaviglio and seconded by Barbra Joers, to approve Executive Director position description and salary, agenda. Roll call vote 11/11, 10 members absent

## Appointment of the RDAC Executive Director – Chair

Action: A motion was made by Amy Gaviglio and seconded by KrisAnn Schultz to appoint Erica Barns as the RDAC Executive Director, effective July 1, 2022. Roll call vote 11/11, 10 members absent

Meeting adjourned:

3:23 pm

Respectfully submitted by:

Shannon Hartwig, MCD Council Executive Secretary.