

# Governance Systems Committee Meeting Minutes

Tuesday, August 9, 2022

2:00 pm - 4:00 pm

Location: 1600 University Avenue W., Suite 8, Saint Paul, MN 55104

Following Open Meeting Law, 13D, this meeting is held fully electronically due to the health pandemic of COVID-19.

Members present via conference line (Zoomgov):

* Hope Johnson
* Jen Foley
* Ted Stamp
* Trent Dilks (absent)

Staff members present:

* David Dively
* Shannon Hartwig
* Linda Gremillion
* David Fenley
* Brittanie Wilson

Open meeting at 2:02 pm

## Approval of Agenda and Minutes

The group approved the agenda for August 9, 2022, and the minutes for July 12, 2022. Motion passed by unanimous roll call vote. 3/3 members present, 1 member absent (Trent).

## Review policy change recommendations

The group discussed the idea of assigning members to review sections of larger documents for feedback. The group found the timeline would not benefit the project overall. It would make it difficult to complete the project in a timely manner. The group discussed past opportunities members have had to provide feedback, and decided to move forward with the project, as membership approved their work on the project. The group reviewed the document: Executive Director Limitation Quadrant Policies 7-12.doc. Suggestions, edits, and comments were made, David Dively will forward the draft to the committee members, and they will continue work on it at the September meeting.

## Review prompts for council evaluations

Held over to neve meeting due to time.

## Developing a simple way to collect data for evaluations

Held over to neve meeting due to time.

## Other new business

Held over to neve meeting due to time.

## Next steps:

Hope will not be available in September. The group selected an alternative date for the September meeting. Shannon Hartwig sent out the invite for the new date the group agreed on, September 20, 2022.

The group will provide a report at the Full Council meeting on August 10, 2022.

Meeting adjourned at 3:56 pm