# Minnesota Rare Disease Advisory Council Meeting Agenda

**Note:** Following Open Meeting Law, 13D, this meeting is being made available electronically

October 13th, 2022 2:00 to 5:00pm

Location: Wilder Foundation, 451 Lexington Pkwy N, Saint Paul, MN 55104

Virtual attendance: contact Erica Barnes at [Erica.Barnes@state.mn.us](mailto:Erica.Barnes@state.mn.us). to request the link to a virtual meeting room.

**2:00 pm:** Call to order-Chair (5 minutes)

**ACTION:** Approval of April 2022 and July 28, 2022 meeting minutes

**Vote required**

**2:05 pm:** Tracey Sigstad, SmART Director (55 minutes)

Presentation “Government Agency 101”

Q and A (10 minutes)

**3:10 pm:** Steven Melchionne, Assistant Attorney General (30 minutes)

Discussion and Q and A

**3:40 pm:** Operating Procedures Updates Presentation (30 minutes)

**ACTION:** Vote to approve operating procedures

**Vote required**

**4:10 pm:** Chair/Vice-Chair and executive subcommittee appointments (15 minutes)

ACTION: Vote to appoint Chair and Vice-Chair

**Vote required**

4:25 pm: Policy Committee introductions (10 minutes)

ACTION: announcement of ESC members

4:35 pm: Biennium Budget Presentation (20 minutes)

Erica Barnes, Executive Director

Linda Gremillion, MCD Operations Director

5:00 pm: Adjourn

Materials provided:

* July meeting minutes
* AGO board manual
* Revised operational procedures
* Agenda