# Minnesota Rare Disease Advisory Council Executive Subcommittee

**Note:** Following Open Meeting Law, 13D, this meeting is being made available electronically

January 10th , 2022 4-5pm

Contact Erica Barnes at [erica.barnes@state.mn.us](mailto:erica.barnes@state.mn.us) for joining instructions

1. Approval of last meeting minutes
2. Executive Director Updates
   1. MCD Forum
   2. staffing
3. Operational Procedures and Governance Documents
   1. AG recommendations review
   2. Timeline discussion
4. Full Council meeting Planning
   1. Full Council Q1 meeting planning
5. Call to adjourn

Materials provided:

* Agenda
* Revised Operational procedures