

# Meeting Minutes: Council Planning Committee

Date: Wednesday, January 26, 2023  
Location: 1600 University Avenue W., Suite 8 Saint Paul, MN 55104  
As provided by MN Stat. 13D.021, the meeting was held electronically

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Nichole Villavicencio | Present |
| Andrew Christensen | Present |
| Myrna Peterson | Present |
| Quinn Nystrom | Present |

### Staff

* David Dively
* Shannon Hartwig
* David Fenley

Meeting called to order at 11:03 am

## Approval of minutes and Agenda

**Action:** Myrna Peterson motioned for approval of the approval of the agenda for the November 16, 2022, meeting, Andy Christensen seconded the motion. All in favor. Roll call vote 4/4.

A motion was made by Quinn Nystrom and seconded by Myrna Peterson, to approve the October 19, 2022, minutes. All in favor. Roll call vote 4/4.

## Discussion of creating a Finance Committee

The group discussed developing a fiancé committee. The group will move the item to the Full Council meeting. Item will be added to the Full Council agenda.

## Executive Director’s update

David Dively provided an update on the work of the agency, the current staffing situation, and the current legislative status.

## Discussion On Boarding Committee

Group Discussion the group met once, and the next meeting needs to be scheduled. There had been difficulties in selecting a regular day and time that fits the need of the whole group. Another poll will be sent out to include late February.

## Prepare for December full council meeting

Discussion, David Dively may not be in attendance for the February 8, 2023, full council meeting. Due to scheduling, he may submit an Executive Director report/update in document form. Agenda plans include,

## Action Steps/Follow up

Add the finance committee item to the full council meeting agenda.

Meeting adjourned 12:33 pm

Submitted By: Shannon Hartwig