

# Governance Systems Committee Meeting Minutes

Tuesday, March 14, 2023

2:00 pm - 4:00 pm

Location: 1600 University Avenue W., Suite 8, Saint Paul, MN 55104

Following Open Meeting Law, 13D, this meeting is held fully electronically due to the health pandemic of COVID-19.

Members present via conference line (Zoomgov):

* Hope Johnson
* Ted Stamp
* Jen Foley

Staff members and guests present:

* David Dively

Open meeting at 2:01 pm

## Approval of Agenda and Minutes

The group approved the agenda for March 14, 2023, and the minutes for January 10, 2023. Motion passed by unanimous roll call vote. 3/3 members present.

## Recap of where we are at

The group will have the Executive Director Limitations prompts document remediated. And read y to distribute for review to the full council membership, at the next full council meeting in April 2023. The group is aiming for roll out of the process by the December 2023 meeting.

## Create and or adjust next steps and timelines of committee work

The group discussed setting timelines that would work for the group and the full council membership. Discussion on developing a grievance protocol or policies if needed.

## Next steps:

David Dively will send transcript to Shannon for minutes reference.

Meeting adjourned at 2:45 pm