

# Meeting Minutes: Council Planning Committee

Date: Wednesday, September 20, 2023  
Location: 1600 University Avenue W., Suite 8 Saint Paul, MN 55104  
**As provided by MN Stat. 13D.021, the meeting was held electronically.**

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Nichole Villavicencio | Present |
| Andrew Christensen | Present |
| Myrna Peterson | Present |
| Quinn Nystrom | Joined at 11:04 am |

### Staff

* David Dively
* Shannon Hartwig
* Michelle Severson
* David Fenley
* Linda Gremillion

Meeting called to order at 10:04 am

## Approval of Minutes and Agenda

**Action:** Myrna Peterson motioned for approval of the approval of the agenda for the September 20, 2023, meeting, Andy Christensen seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

A motion was made by Myrna Peterson to approve the August 16, 2023, minutes. Andy Christensen seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

## New Business – Future Meeting Format Discussion

The group discussed the possibility of moving to in person meetings to increase member attendance. Shannon will send out questions submitted by David Dively and set a special meeting for 9/28/23 at 3 pm.

## Set Full Council Meeting Agenda

The group discussed adding items to the agenda for the October 11, 2023, full council meeting.

## Action Steps/Follow Up

Zoomgov account needs to be activated.

Meeting adjourned 11:23 am

Submitted By: Shannon Hartwig