

# Meeting Minutes: Council Planning Committee

Date: Wednesday, March 20, 2024  
Location: 1600 University Avenue W., Suite 8 Saint Paul, MN 55104  
**As provided by MN Stat. 13D.021, the meeting was held electronically.**

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Nichole Villavicencio | Excused |
| Andrew Christensen | Present |
| Myrna Peterson | Present |
| Quinn Nystrom | Present |

### Staff

* David Dively
* Shannon Hartwig
* Linda Gremillion
* Caitlin Arreola
* Michelle Severson
* Linda Gremillion

Meeting called to order at 10:02 am

## Approval of Minutes and Agenda

**Action:** Myrna Peterson motioned for approval of the approval of the agenda for the March 20, 2024, meeting, Quinn Nystrom seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

**Action:** A motion was made by Quinn Nystrom approve the January 17, 2024, minutes. Myrna Peterson seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

## Plan Full Council Meeting April 17, 2024

Discussion the group set a draft of the full council meeting agenda for 4/17/2024. Shannon will set the time allotments for the agenda.

## Council Planning Business

Council Hybrid Meeting Planning and Update, beginning this month, a minimum of one staff member will be in-office for council meetings.

## Action Steps/Follow Up

Update the full council planning committee agenda.

Meeting adjourned 10:20 am

Submitted By: Shannon Hartwig