

# Meeting Minutes: Council Planning Committee

Date: Wednesday, January 17, 2024  
Location: 1600 University Avenue W., Suite 8 Saint Paul, MN 55104  
**As provided by MN Stat. 13D.021, the meeting was held electronically.**

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Nichole Villavicencio | Present |
| Andrew Christensen | Excused |
| Myrna Peterson | Present |
| Quinn Nystrom | Present |

### Staff

* David Dively
* Shannon Hartwig
* Linda Gremillion
* Caitlin Arreola
* Michelle Severson
* Linda Gremillion

Meeting called to order at 10:05 am

## Approval of Minutes and Agenda

**Action:** Myrna Peterson motioned for approval of the approval of the agenda for the January 17, 2024, meeting, Quinn Nystrom seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

A motion was made by Quinn Nystrom approve the December 20, 2023, minutes. Myrna Peterson seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

## Special Full Council Meeting Recap

Discussion the group discussed the special full council meeting that was held on 1/8/2024.

## Plan Full Council Meeting February 2024

Discussion the group set a draft of the full council meeting agenda for 2/21/20243. David Dively will fill in the time allotments for the agenda.

## Council Planning Business

2024 Council Membership appointments and election process. The chair seat is anticipated to be appointed in the next month. After the appointment process.

## Action Steps/Follow Up

Update the full council planning committee agenda.

Meeting adjourned 10:53 am

Submitted By: Shannon Hartwig