

# Meeting Minutes: Council Planning Committee

Date: Wednesday, May 15, 2024  
Location: 1600 University Avenue W., Suite 8 Saint Paul, MN 55104  
**As provided by MN Stat. 13D.021, the meeting was held electronically.**

## Attendance

### Committee Members

| Council Member | Attendance |
| --- | --- |
| Nichole Villavicencio | Excused |
| Andrew Christensen | Present |
| Myrna Peterson | Present |
| Quinn Nystrom | Present |

### Staff

* David Dively
* Shannon Hartwig
* David Fenley
* Caitlin Arreola

Meeting called to order at 10:55 am

## Approval of Minutes and Agenda

**Action:** Myrna Peterson motioned for approval of the approval of the agenda for the May 15, 2024, meeting, Quinn Nystrom seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

**Action:** A motion was made by Myrna Peterson approve the March 20, 2024, minutes. Myrna Peterson seconded the motion. All in favor. Roll call vote 3/3 members present, 1 member absent.

## Council Business – Reschedule the June 12 Full Council Meeting

Discussion the group discussed the moving the FC meeting to June 18th, to accommodate most of the members and staff will be attending the National ADA Symposium that will be held in St. Paul, MN. The group will set the agenda for June 18, at 2pm.

## Plan Full Council Meeting – Build Agenda for June 18, Full Council Meeting

Discussion the group set a draft of the full council meeting agenda for The June 18, 2024, FC meeting. Shannon will set the time allotments for the agenda. Items to me added are 20 minutes for the External Relationships Committee guest speaker, policy update, Governance Systems committee update (doc review/approval), Pride update,

## Action Steps/Follow Up

Update the full council meeting agenda.

Meeting adjourned 11:40 am

Submitted By: Shannon Hartwig